

President Mark Breckheimer called the meeting of the village board to order at 7 p.m. on Tuesday, May 14, 2019.

Roll Call – all members reported present. Others present were Charlie Fochs, Dennis DuPrey and Ed Byrne.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – The Boy Scout Brat Fry is May 18, 2019 in the Schmitz Brothers II parking lot from 10 a.m. to 2 p.m. The Civic Association Meeting is May 22, 2019; board members should let either Breckheimer or Kieso know by Thursday if they plan on attending. The Tire Recycling Event will be held on June 1, 2019 from 9 a.m. to 11 a.m.

Minutes – Action – to approve the board meeting minutes as presented – motion: Roehrig; second: Schrubbe; carried. The fire department minutes were presented to the board. Action – to accept the fire department minutes and to place them on file – motion: Schrubbe; second: Starfeld; carried. There were no first responder minutes presented to the board.

Treasurer's Report for the Village of Hilbert - balances – \$254,722.48 General fund; \$701,583.41 Sewer fund; \$150,446.95 Water fund; \$1.00 DOA Block Grant Fund; \$67,285.32 TID #1 fund; \$1,100,661.85 T-Plus fund; \$27,133.12 First Responder fund; (\$151,584.18) TID #2 fund; \$329,788.64 Capital Improvements fund. Action – to approve the treasurer's report as presented – motion: Starfeld; second: Bolwerk; carried. The fire department treasurer's report was presented to the board. Action – to approve the fire department treasurer's report as presented – motion: Starfeld; second: Schrubbe; carried. The first responder treasurer's report was presented to the board. Action – to approve the first responder treasurer's report as presented – motion: Roehrig; second: Schrubbe; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Starfeld; second: Schrubbe; carried.

Correspondence – There was no MEG Newsletter presented to the board. The Focus Newsletters were presented to the board for their information. There was no Boardman & Clark, LLP Newsletter presented to the board. The Calumet County Focus on Calumet Newsletters were presented to the board for their information. An article regarding Waste Management's purchase of Advance Disposal was presented to the board for their information. A letter from Senator Devin Lemahieu, in response to the board's letter to him regarding the proposed budget provisions, was presented to the board for their information.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Starfeld stated that an address was listed wrong on the report and it was noted and will be corrected. The report on annual board of review was presented to the board for their information. DuPrey stated that no residents appeared at the board of review meeting. He also informed the board that the village's numbers increased 1.71% or \$874,000. The 2018 Financial Report C to the Department of Revenue has been completed. DuPrey stated that he has a copy if any board members would like to review it. The notice of personal property aid for real estate in the amount of \$3,362.77 was presented to the board for their information. DuPrey stated that the village's tax levy then must be lowered by that amount. The notice of personal property aid for TIF districts in the amount of \$4,094.25 was presented to the board for their information.

Unfinished Business:

2018 Projects – Fochs stated that the hydrant on 12th Street will be moved tomorrow and the prepping for the curb will start next week. Everything should be good to go. The curbing contractor was at the pre-construction informational meeting and was able to answer any questions/concerns.

Recycling/Rubbish – The monthly report was presented to the board for their information. 2018 Annual Report on Recycling Program – The village has satisfied all the requirements and meets state standards.

Notice of Award for a 2019 Recycling Grant – The village was awarded a recycling grant in the amount of \$8,325.12 for 2019.

Police Protection for the Village – The monthly report was presented to the board for their information.

Fire Department – Chief Loose was not able to be present at the meeting. Breckheimer informed the board at the last meeting 4 nights were approved for the chief's conference; looking into the information closer it was decided that 3 nights would suffice.

TID District #1 – nothing new.

TID District #2 – nothing new.

Wastewater Treatment Plant – nothing new.

Village South Residential Development Property – Breckheimer stated that he received an e-mail from Jared from Robert E. Lee. The preliminary plot has been sent to the state. The state now has 40 days to review it. Once they are done, we then can make any changes if needed. Jared said that we are looking at early June to get the final plot submitted and early August for approval. The storm water pond has been designed. The street utility and design are 85% complete; they'd been working with Charlie on this. The culvert for the roadway crossing has also been designed. Robert E. Lee is working with the DNR regarding the permits needed. Everything seems to be moving along as planned. Fochs stated that there will also be soil borings done. Breckheimer asked if the markers were up on the property to designate the acres that we are keeping out. Fochs stated that they are not. Breckheimer said that it is better to get those done sooner rather than later. Fochs will contact Jared and have him mark off that area when he's

on site for the soil borings.

Village Economic Development Plan – nothing new.

Purchase of Bel Brands Property – nothing new.

WWTP Computer – Fochs stated that everything was on schedule.

Discussion and possible action regarding the letter received from Eastshore Humane Association requesting renewal of the formal agreement for Animal Control Services and donation of dog license revenue – DuPrey explained the request from the Eastshore Humane Association. By renewing of the formal agreement and making a donation this allows the village to take strays to the facility. DuPrey noted that last year we donated all of our dog revenue; which is what is being requested in the contract. This year, the revenue received was \$1,072.38; which is what the donated amount would be. DuPrey thinks this is fair because then the Eastshore Humane Association will take any stray dogs or cats without question. The village would then not have to shelter any strays here for an unlimited time. DuPrey also stated that the humane society will come to pick the animals up from the village hall if needed. DuPrey believes signing the contract, and giving the donation, are worth the services that the village receives and he recommends continuing it. Action – to renew the formal agreement for Animal Control Services and give the donation of \$1,072.38 – motion: Roehrig; second: Nolan; carried.

Discussion and possible action regarding request from Allegiant Property Management for forgiveness of the 2019 PILOT Payments and to reduce future annual PILOT Payments – This is the issue that was discussed at the last board meeting: Allegiant Property Management is currently delinquent on their PILOT payments (payment in lieu of taxes) for 2019. The payment was due on January 31st. They have requested a waiver for this year's payment. It is up to the board if they want to grant a waiver or not. Allegiant Property Management is also requesting that future PILOT Payments be reduced from \$3,000 to \$1,500. In the past the village has forgave several years' worth of PILOT Payments. By agreeing to the lower amount, the village would at least receive some revenue instead of forgiving the annual payments on a continual basis. The issue was turned over to the Housing Authority to address. They are looking to set up a meeting in June. At this meeting, the complaints of the current residents will also be addressed. It will be tabled until an update is received from the Housing Authority.

New Business:

Other Annual Appointments – Hilbert Housing Authority – An appointment for a citizen member for a 5-year term to replace Shane Whitney. Breckheimer is recommending Tom Konen. Action – to appoint Tom Konen for a 5-year term – motion: Starfeld; second: Keuler; carried.

Application for Operator Licenses – Action – to approve the operator license for Heather Wiik-DuBois – motion: Schrubbe; second: Roehrig; carried.

Applications for liquor and beer licenses to be acted upon at the 6/11 board meeting – DuPrey stated that the Police & License Committee meeting will need to take place prior to the June board meeting to review the applications. The committee meeting date/time will be set after tonight's board meeting.

Application for temporary class B license – Action – to approve the application from Hilbert Lions Club for the Community 4th of July Picnic for a temporary class B license – motion: Schrubbe; second: Keuler; carried.

Classes/Seminars/Schooling for Employees – none.

Reports on schooling/training sessions – Schrubbe discussed and gave a review on the LWMMI conference which he attended. He stated that there were several sessions and he gathered some interesting information. One topic he thought was interesting was that of a consent agenda. This involves clumping a set of motions together (an example would be meeting minutes, treasury reports, etc.). Then there would be only one motion and one approval needed. Another topic pertained to when the board comes out of a closed session. Instead of immediately making a motion, board members can explain the reasons why the action is taking place; essentially giving the highlights. All in all, he said it was informative and a good conference.

Street Committee – Action – to approve the meeting minutes as presented – motion: Starfeld; second: Schrubbe; carried.

Committee recommendation regarding proceeding with treatment of the pond in Fochs Trails Subdivision – Starfeld explained that the committee felt like they could try treating the pond for 1-year and see how it goes. The cost is \$1,700 (which includes 3 or 4 treatments). The chemical used must be applied by a trained licensed professional which is why Lakes & Ponds Co. would be the ones taking care of all applications to the pond. Starfeld expressed a concern. He stated that he looked at one treated pond; which also had 2 fountains; and there was still a lot of algae present. It was decided that it's at least worth a try to see what the results will be. Action – to have the pond in Fochs Trails Subdivision treated for 1-year trial basis; not to exceed \$1,700 – motion: Schrubbe; second: Roehrig; carried. No further action needed.

Water & Sewer Committee – Action – to approve the meeting minutes as presented – motion: Starfeld; second: Schrubbe; carried. Committee recommendation regarding the granting of a utility bill credit for a water leak – The property is that of Mike Taddy located at the corner of Main and 6th Street. DuPrey stated that there was a leak for a 2-hour period resulting in the use of 500 gallons of water. DuPrey estimated the cost to the owner to be approximately \$5. Starfeld questioned who caught the leak? DuPrey stated he believed it was one of the tenants. The leak happened after hours and was corrected quickly so it was not reported on the leak notice report. Fochs stated that the water leak list is still checked daily including weekends. Keuler stated that since the water was treated there was still a cost to

the village. The board's stand has always been not to grant a credit on an account due to a water leak. Action – to deny the request regarding the granting of a utility bill credit for a water leak – motion: Starfeld; second: Schrubbe; carried. No further action needed. Committee recommendation regarding the proceeding with plans and estimates to install an iron removal filter system at Well #4 based upon the findings from the pilot study completed – It was noted that at the last water & sewer meeting that a presentation was given by Andy Jacque that was very informative. Keuler stressed that there is nothing wrong with the water quality and that this is just a way to make the water even better for our residents. Positive results were seen when using this system during the pilot testing. Fochs believes this system will be an asset and should have been implemented even sooner. Action – to proceed with plans and estimates to install an iron removal filter system at Well #4 – motion: Roehrig; second: Nolan; carried. No further action needed. Committee recommendation regarding hiring Clifton Larson to complete and submit a full rate case to the PSC including the Well #4 Project – DuPrey stated that the last full rate case was done in 1998. It takes approximately 6-8 months to complete a full rate case. It would start with the basic rate case and then include the Well #4 project since it must be submitted to the PSC for approval. We would have to bill rates to pay for it. DuPrey stated, more than likely, the village will go through the DNR for the DNR Safe Drinking Loan. The estimated cost for the full rate case and Well #4 Project would be \$7,000. Keuler asked if there would be an added cost to keep Andy Jacque on as a consultant? Fochs stated that he would like to keep him aboard. If Andy does any testing or work for us then we will get billed for it, but he doesn't charge a set monthly fee. Action – to go with Clifton Larson to complete and submit a full rate case to the PSC including the Well #4 Project – motion: Keuler; second: Starfeld; carried. No further action needed. Request to replace the furnace in the Nutrition Site room - Fochs stated that the current furnace is 18 years old and located in the ceiling. The unit is leaking water and the condensing unit is shot. There is a 20-year warranty on it; which only covers parts; not labor. He would like to have it moved to the ground and put in the area, where a cabinet is now located, to make maintenance easier. It's a small unit and the estimated cost is \$4,000. The air conditioner is a separate unit. Starfeld questioned whether a wall unit would work? Fochs stated that he checked on that but Fuhrmann's said that it would not be as efficient. Starfeld also questioned whether the room could be heated by the current furnace that heats the other rooms? Maybe the duct work could run through to that room? That cost on this could add up quickly though. Roehrig stated that we must remember there's no guarantee that the nutrition site will always be there either. They have been reduced to 2 days a week. Breckheimer stated that it wouldn't hurt to check on other options. Fochs stated that it doesn't have to be decided immediately since the weather is turning. It was decided to table the issue until Fochs can get more information and options to bring back to the board. No action taken.

Discussion and possible action regarding choosing color of the replacement siding on the community center building – There is water getting behind the current siding and a piece is missing. Fochs stated that he can't get the same kind of aluminum siding. Fochs stated that he had planned to replace the brown siding with the same color brown vinyl siding. It was then suggested to him to add a pop of color to it to make it stand out a little more. Fochs showed a lighter blue color and a darker blue color. Keuler stated that you look at a blue house with white trim it looks nice but the trim on the community center is brown. Starfeld stated that putting the blue with brown trim is not a good idea. Nolan prefers the darker one which is midnight blue. Fochs stated that his wife and Kieso said that color would be fine. Starfeld questioned whether that would work with the brown trim? Keuler said to go with the dark blue. Action – to do the replacement siding in the dark midnight blue vinyl siding – motion: Starfeld; second: Keuler; no: Roehrig; carried. No further action needed.

Discussion and possible action regarding request to replace tires on Truck #32 – Breckheimer stated that Chief Loose got in contact with him regarding the request to replace tires on the tanker truck. The cost is \$2,000. One tire was replaced already at a cost of \$535 (which they would receive a better rate on if they get the rest replaced). All the tires need to get replaced because the truck is the one that goes out on the mutual aid calls. Starfeld questioned why the price is so high? Schrubbe stated that they are not like semi tires that are just made for the road. Chief Loose has the appointment set up for the tires to be replaced tomorrow. Breckheimer stated that since they need to be replaced the board just has to decide what fund the money is coming from. The fire department could cover the cost and be reimbursed by the village if need be. DuPrey suggested that the expense should be paid out of the truck equipment fund which has an approximate balance of \$44,000. Action – to approve the request to replace the tires on Truck #32 with funds coming from the truck equipment fund – motion: Schrubbe; second: Nolan; carried. No further action needed.

Village Board Member Informational Report – Schrubbe stated that if the board wants to watch something interesting, they should google the most outrageous government board meeting ever in Carpentersville, IL. He found out about it at the conference he attended and stated it was worth the time to watch it.

Village Personnel Information Report – nothing.

President's Report – Breckheimer stated that there were some complaints regarding a few addresses with property maintenance issues. Breckheimer is addressing these and have contacted the owners today and will follow up with Nolan and the rest of the committee to keep them updated on the issue and if improvements have been made.

The board then convened into closed session under the following:

1. Pursuant to Section 19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Action – to convene into closed session – motion: Schrubbe; second: Roehrig; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Starfeld; Breckheimer; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Roehrig; second: Schrubbe; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

Discussion and possible action regarding the purchase of public property, investing public funds and other directly related items of business – No action taken.

Adjournment – Action – to adjourn – motion: Starfeld; second: Roehrig; carried. The meeting was adjourned at approximately 7:59 p.m.

Missy Kieso

Missy Kieso, Deputy Clerk